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2018-2019 Series
General Orders No. 11
May 2019

IMPORTANT NOTICE FOR POST COMMANDERS AND QUARTERMASTERS

It is very important that **ALL CORRESPONDENCE** relative to Report of Election Forms, Poppy Orders, Invoice Payments, Audit Reports and Program Reports be mailed to the State Headquarters in Springfield. Election reports submitted electronically are automatically forwarded to State Headquarters by National Headquarters; please forward a copy of your handwritten or typed election report to State Headquarters.

2019-2020 OFFICERS

District and Post Officers elected or appointed for the 2019-2020 term are reminded that they ***will not take office until the Installation of the State Commander on Saturday, June 15, 2019.*** You are also reminded that the nomination of officers will be held on Friday afternoon, June 14, 2019 with the election and installation of Officers taking place on Saturday afternoon, June 15, 2019. ***REGISTRATION CLOSES AT 12:00 p.m. ON SATURDAY, JUNE 15th. REGISTER EARLY!!***

IMPORTANT - REPORT OF ELECTION FORM

Per Section 213 of the National By-Laws, Posts that have not submitted a properly completed Post Election Report by June 1 are in arrears and shall be deprived of all representation in District, Department and National Conventions. Such representation shall be restored promptly upon proper adjustments of such deficiencies. Posts that have registered delegates for the Department and National Conventions will not receive credentials until the Post has satisfied their arrearage.

DISTRICT ELECTION OF OFFICERS

To avoid confusion, we are reprinting Section 416 of Elected and Appointed Officers; Chairmen and Committees of from the National By-Laws and Manual of Procedure:

- (a) The **elected** officers of each **District** shall consist of a Commander, Senior Vice Commander, Junior Vice Commander, Quartermaster, Chaplain and three (3) Trustees.
- (b) The Commander shall appoint an Adjutant, Service Office and Inspector.
- (c) The District may elect or the District Commander may appoint a Judge Advocate, Surgeon, Chief of Staff or Office of the Day if required by the District By-Laws.
- (d) The District Commander may appoint such other chairmen and committees as deemed necessary to conduct the affairs of the District or as may be required by District Bylaws.

Please refer to Section 417 of the National By-Laws and Manual of Procedure regarding the Nomination, Election, Installation and Term of Office of District Officers which states in part that the elected District Officers shall be nominated and elected annually at the District Convention. An officer elected and assuming the duties of his office shall continue to hold office for the period for which elected and until his successor assumes the duties of the office unless the office is declared vacant under the provisions of Sections 416 and 420 of the National By-Laws. An officer or committee member must remain in good standing in a Post in the District, otherwise he forfeits the office and the office shall be vacated.

DISTRICT COMMANDERS-ELECT

All District Quartermasters have received the 2019-2020 Report of Election form for the District and they are asked to please fill out all forms completely and return them to State Headquarters as soon as the District election has been held. It is very important that the names, addresses, Post numbers, telephone numbers and e-mail addresses are correct and legible. Commanders-elect receiving mail at a Post Office Box should also include their street address for shipping purposes.

CREDENTIALS – CONVENTION

Sec. 222 - Delegates, District Convention & Meetings, Department and National Conventions.

- (a) Delegate strength shall be one for every thirty members or fraction thereof in good standing. Delegates and alternates shall be elected in accordance with the Manual of Procedure.
- (b) Delegates elected under this section shall not be considered instructed and may exercise full authority in the duty to be performed.
- (c) Each Post will pay, in accordance with its Department Bylaws, a delegate registration fee for each and every delegate to which the Post shall be entitled.
- (d) Each Post will pay, in advance, a National Convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to a packet of convention information and materials and one identified registered delegate for the National Convention. Each additional delegate attending the National Convention will pay a ten dollar (\$10) delegate fee.

FINAL EXPENSE VOUCHER

Reminder for all Officers who have Expense Accounts ó the final date for submitting expense voucher for the 2018-2019 term is June 1, 2019. Expense vouchers must be within budget limitations and must be marked FINAL. Expense Vouchers received after that date will not be honored.

PROGRAM DIRECTORS REPORTS – STATE CONVENTION

All program directors ó please have your reports printed (not necessarily typed) so that you will be able to pass it to the Court Reporter when you finish giving your report to the Convention floor. Please provide a duplicate copy of your report to the State Headquarters and please make sure your name is on your report. **Please remember to keep your reports short and to the point. We would expect each report to last between 3 to 5 min.**

Reminder ó the State Convention is also the Annual Meeting of the Corporation. Please be sure to have your correct name and title on your report since our Court Reporter will not be familiar with your face. Your cooperation in this matter will eliminate the chances of errors in the report and will help Department by having information available for the news media, etc.

ADVANCE REGISTRATION

Advance Registration (\$15.00) for the State Convention is still open. Delegates are urged to mail in their Advance Registration Form to State Headquarters or submit your registration electronically from our web page (www.vfwil.org). The deadline date for advance registration is June 7, 2019; after that date the registration fee is \$17.00.

IMPORTANT!! ó Post Commanders are reminded that our Department By-Laws dictate that under ARTICLE V, CONVENTION ó Section 8, Registration at Annual Department Convention ó it states, òEach Post shall register, in advance or at the Convention, at least one delegate to the Department Convention by the payment of the Advance registration Fee in effect for such Convention, which fee shall entitle the Post to a packet of Convention information and materials. Posts failing to comply with this requirement shall be considered delinquent and in arrearsö.

FIRST COUNCIL OF ADMINISTRATION MEETING COMMANDER'S HOMECOMING

The first Council of Administration Meeting will be held August 8-11, 2019 at the Double Tree by Hilton Hotel, 10 Brickyard Drive, Bloomington, Illinois. Sleeping rooms are priced at \$95.00 plus tax per night. Please check the June General Orders for more information. Tickets for the Joint Homecoming for Brad Gould and Billie Guthals are \$35.00 and can be purchased from the State Headquarters by sending a check or clicking on the òMake a Donationö tab on the state website ó www.vfwil.org.

120TH VFW NATIONAL CONVENTION

Orlando Florida is the host city for the 120th VFW and 106th Auxiliary National Conventions. VFW and Auxiliary members will convene at the Orange County Convention Center July 20-24, 2019. Convention housing opened on February 15th, 2019 and hotel reservations can be booked via the VFW website www.vfw.org.

ACE HARDWARE MEMORIAL DAY FLAGS


The VFW has teamed up with Ace Hardware to give away 1,000,000 stick flags in the weeks leading up to Memorial Day in an effort to mark as many veteransø graves as possible. Participating Ace retailers nationwide will donate up to 200 flags to their local VFW Posts. Ace will also distribute flags to their customers while supplies last.


If your Post receives a shipment of stick flags, be sure to use them to decorate veteransø graves or distribute them throughout your community this Memorial Day. Please note that participating Posts were selected by Ace Hardware based on their proximity to participating stores. Not all Posts will receive flags.

Look for more information on this initiative in the coming weeks by visiting vfw.org or following the VFW on social media. For questions about this event, contact Kevin Jamison, VFW Foundation Assistant Director of Corporate Relations at kjamison@vfw.org or 816-968-1175.

ASCAP/BMI LICENSE FEE

Public Law 97-366 exempts non-profit Veteransø Organizations that meet the following criteria:

-  The function wherein live music is performed must be limited to VFW and their bonafide guests and NOT OPEN TO THE GENERAL PUBLIC.

 All profits, after paying reasonable costs of producing the performance, must be used for charitable purposes.

Posts shall maintain records that will substantiate their claim to exemption as a non-profit organization and should immediately notify ASCAP or BMI representative if they receive invoices for license fee.

ALL DEPARTMENT ELECTED AND APPOINTED OFFICERS AND DISTRICT JUNIOR VICE COMMANDERS

All newly elected and appointed Department Officers and District Junior Vice Commanders for the 2019-2020 term of office are reminded that according to our National By-Laws all Officers listed above are required to submit proof of eligibility to the Department Adjutant prior to being installed into their respective offices during the State Convention. If you have a question on whether or not you have ever submitted your DD-214 (discharge) or Proof of Eligibility to the Department, please contact the State Adjutant prior to the convening of the State Convention in June.

DISTRICT CAUCUS DURING STATE CONVENTION

Each District will be responsible for establishing their own District Caucus and it will be their responsibility to contact and invite candidates to address their caucus.

SPECIAL NOTICE TO DEPARTMENT PROGRAM CHAIRMEN

All Department Program Chairmen are reminded that most Programs ended officially as of April 30, 2019 and you are therefore requested to type up your Program Award Winners; we must have your Award Winners in State Headquarters by no later than **May 8, 2019** to enable us to order and prepare your Convention Awards in a timely manner. Your cooperation will be greatly appreciated.

STATE COMMANDER AND STATE PRESIDENT RECEPTION

A reception will be held for the 2019-2020 State Commander and State President on Saturday, June 15, 2019 in the Wyndham Springfield City Centre Hotel. Cocktails will begin at 6:30 pm, and dinner will be served at 7:00 pm. Tickets are \$25 each, and can be purchased online with your credit/debit card or by sending a check to State Headquarters.

CONVENTION REMINDERS!

THURSDAY, JUNE 13, 2019

POPPY DISPLAYS, DELEGATE REGISTRATION, VFW HEADQUARTERS OFFICE AND SUPPLY BOOTH WILL ALL BE OPENING AT 12:00 pm

RULES OF THE CONVENTION COMMITTEE Plaza 4 12:00 pm

MEMORIAL SERVICE Grand Ballroom 6:00 pm

WEBSITE TRAINING - Conference Room 4 7:30 pm

FRIDAY, JUNE 14, 2019

JOINT OPENING SESSION Grand Ballroom 8:30 am

VA ROUNDTABLE Plaza III 10:00 am

INSPECTOR TRAINING Conference Room 4 11:00 am

QM TRAINING 1. OMS AND VFW REPORTS Conference Room 4 12:00 pm

PAST STATE COMMANDERS **DUTCH TREAT** LUNCHEON Vista Room 6 12:00 pm

AFTERNOON BUSINESS SESSION 1:30 pm

SERVICE OFFICER TRAINING Conference Room 4 4:00 pm

PATRIOTIC RALLY Grand Ballroom 7:00 pm

SATURDAY, JUNE 15, 2019

STATE CONVENTION CHURCH SERVICE Conference Room 4 7:00 am

DISTRICT INCOMING SR. VICE COMMANDERS MEETING WITH DEPARTMENT INCOMING SR. VICE
COMMANDER Conference Room 4 11:00 am

PAST DISTRICT COMMANDERS ASSOCIATION LUNCHEON 29th Floor 12:00 pm

BUSINESS SESSION RECONVENES Grand Ballroom 1:00 pm

ELECTION OF 2019-2020 DEPARTMENT OFFICERS

INSTALLATION OF OFFICERS

ROOM RESERVATION REMINDER!!!

The cut-off date for making your room reservation for the State Convention is **May 22, 2019**. ***Remember....we reserve the right to place your reservation at the hotel of our choice based on contractual agreements.***

REMINDER - 2019 ILLINOIS CONVENTION RAFFLE

There is still time to enter the 2019 Convention Raffle. This year's mailing consists of two sheets of tickets and each sheet has five (5) Convention Raffle Tickets for \$20.00 and one Purple Heart Ticket for \$5.00. The drawing will be held at the VFW State Convention on June 15, 2019 in Springfield, Illinois. Grand Prize is \$10,000.00. Second Prize is \$3,000.00, Third Prize is \$2,000.00 and Fourth through Tenth Prize is \$500.00. Please contact this State Headquarters for additional tickets.

CONVENTION EXHIBIT BOOTHS

Please let the businesses in your area know exhibit space is available during our 98th Annual State Convention at the Wyndham Springfield City Centre Hotel. Contact State Headquarters for *Exhibitor's Contract and Release* forms.

SILENT AUCTION

The Annual Silent Auction will be held during the State Convention. Check out your home for items in good condition to donate. Please bring your donated item to the Foyer of the *Rendezvous Room* of the Wyndham Springfield City Centre and make sure to fill out the form given to you. If you have any questions, please

contact State Headquarters. District Commanders are asked to donate an item from their District valued at no less than \$75.

RULES OF THE CONVENTION COMMITTEE

Chairman, George Cramer, Past Commander-in-Chief
Vincent Long, Past State Commander
Jim Michel, Past State Commander
Jeffrey Hastings, Past State Commander

DISTINGUISHED GUEST COMMITTEE

The Distinguished Guest Committee Members will use *Room 2 of the Conference Center* of the Wyndham Springfield City Centre as their base of operations for our distinguished guests.

Chairman, William Wolff, Past State Commander
Donald Porter, Past State Commander
Jim Michel, Past State Commander
J.D. Spindler, Past State Commander

District Commanders are reminded that they are to appoint a member to the State By-Laws and Resolutions Committee. Please appoint members to this committee ASAP if you have not already done so.

BY-LAWS & RESOLUTIONS COMMITTEE *Plaza III* *1:00 pm*

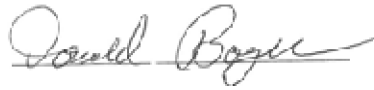
<i>Chairman</i> , Vincent Long	District 11,
District 3,	District 12, Russell Rieke
District 4,	District 13,
District 5,	District 14,
District 6, Charles Ingle	District 15,
District 7,	District 16, Robert Welch
District 8,	District 17,
District 9,	District 18,
District 10, Robert Migalich	District 19,

OFFICIAL:



MICHAEL A. DE ROSS
State Adjutant-Quartermaster

BY ORDER OF:



DONALD BOYER
State Commander